



# South Bucks District Council

## SOUTH BUCKS DISTRICT COUNCIL FORWARD PLAN / 28 DAY NOTICE

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)  
(MEETINGS AND ACCESS TO INFORMATION (ENGLAND) REGULATIONS 2012)

This notice, published in accordance with Regulation 9 of the above Regulations, sets out the key decisions (and non-key decisions) that the Council's Cabinet intends to make at public or private meetings to be held within the next 28 days and beyond.

A further notice - called the Agenda - setting out the items to be considered at the Cabinet (in public and private) will be available no less than 5 working days before the meeting at

<http://www.sbdc-spider.southbucks.gov.uk/uuCoverPage.aspx?bcr=1>

LEADER - COUNCILLOR BAGGE					
Key Decision (Y/N) <sup>1</sup>	Report Title & Summary <sup>2</sup>	Consultation - How & When <sup>3</sup>	Decision Maker & Date <sup>4</sup>	Private report (Y/N) and reason private <sup>5</sup>	Director
N	<b>Performance Management Quartely Report Quarter 4</b> To present performance for Q4.		Cabinet: 07.07.2015	N	Chief Executive
N	<b>Service Plan Actions 2014/15</b> To monitor performance against actions agreed.		Cabinet: 07.07.2015	N	Chief Executive
Y	<b>Business Rates Pooling</b> To consider pooling arrangements.		Cabinet: 07.07.2015	N	Director of Resources
N	<b>Annual Performance Report</b> To introduce the Annual Performance report		Cabinet: 07.07.2015	N	Chief Executive
Y	<b>Single Network Infrastructure</b> To consider proposals for moving towards a single network infructure	Resources PAG: 04.06.2015	Cabinet: 07.07.2015	Y (para 3)	Director of Resources
N	<b>Joint Business Plan</b> To present the refereshed Plan.		Cabinet: 13.10.2015 12.04.2016	N	Chief Executive
N	<b>Performance Management Quartely Report Quarter 1</b> To present performance for Quarter 1.		Cabinet: 13.10.2015	N	Chief Executive
N	<b>Performance Management Quartely Report Quarter 2 and 3</b> To present performance for Q2 and 3.		Cabinet 09.02.2016	N	Chief Executive
N	<b>Service Plans Summaries</b> To introduce the service plan summaries for each of the main service areas.		Cabinet; 09.02.2016	N	Chief Executive

**LEADER - COUNCILLOR BAGGE**

Key Decision (Y/N) <sup>1</sup>	Report Title & Summary <sup>2</sup>	Consultation - How & When <sup>3</sup>	Decision Maker & Date <sup>4</sup>	Private report (Y/N) and reason private <sup>5</sup>	Director
N	<b>Performance Indicator Review 2016/17</b> To introduce proposed changes.		Cabinet: 12.04.2016	N	Chief Executive

**SUSTAINABLE DEVELOPMENT PAG - COUNCILLOR NAYLOR**

Key Decision (Y/N) <sup>1</sup>	Report Title & Summary <sup>2</sup>	Consultation - How & When <sup>3</sup>	Decision Maker & Date <sup>4</sup>	Private report (Y/N) and reason private <sup>5</sup>	Director
Y	<b>HS2 Update</b> Suggested response to consultation	Sustainable Development PAG: 11.06.2015	Cabinet: 07.07.2015	Y Para 3	Chief Executive
Y	<b>Affordable Housing Update</b> To consider implications of government changes.	Sustainable Development PAG: 11.06.2015	Cabinet: 07.07.2015	N	Director of Services

**HEALTHY COMMUNITIES PAG - COUNCILLOR EGLETON**

Key Decision (Y/N) <sup>1</sup>	Report Title & Summary <sup>2</sup>	Consultation - How & When <sup>3</sup>	Decision Maker & Date <sup>4</sup>	Private report (Y/N) and reason private <sup>5</sup>	Director
N	<b>Healthy Communities Update</b> To receive an update on activities.	Healthy Communities PAG: 17.06.2015 (For Information)		N	Director of Services
N	<b>Community Safety Update</b> To receive the latest crime figures.	Healthy Communities PAG: 17.06.2015 (For Information)		N	Director of Services
N	<b>Dog Fouling Update</b> To receive an update on activities.	Healthy Communities PAG: 17.06.2015 (For Information)		N	Director of Services
Y	<b>Pest Control Fees</b> To set out revised fees.	Healthy Communities PAG: 17.06.2015	Cabinet: 07.07.2015	N	Director of Services
Y	<b>Capital Expenditure at the Beacon Centre</b> To seek resources to replace the lift.	Healthy Communities PAG: 17.06.2015 Resources PAG: 03.09.2015	Cabinet 13.10.2015	N	Director of Services

**HEALTHY COMMUNITIES PAG - COUNCILLOR EGLETON**

<b>Key Decision (Y/N) <sup>1</sup></b>	<b>Report Title &amp; Summary <sup>2</sup></b>	<b>Consultation - How &amp; When <sup>3</sup></b>	<b>Decision Maker &amp; Date <sup>4</sup></b>	<b>Private report (Y/N) and reason private <sup>5</sup></b>	<b>Director</b>
N	<b>Green Deal Communities Fund Project</b> End of Project Report.	Healthy Communities PAG: 17.09.2015	Cabinet: 03.09.2015	N	Director of Services
Y	<b>Joint Food and Health Safety Business Plans and Enforcement</b> To set out future plans.	Healthy Communities PAG: 17.09.2015	Cabinet: 13.10.2015	N	Director of Services
N	<b>Grant Applications to the Subscriptions and Donations Fund</b> To consider applications received.	Healthy Communities PAG: 17.09.2015	Cabinet: 13.10.2015	N	Director of Services
Y	<b>Joint Housing Framework (Strategy)</b> To set out a framework.	Healthy Communities PAG: 03.12.2015	Cabinet: 09.02.2016	N	Director of Services
Y	<b>Joint Homelessness Strategy</b> To set out a strategy.	Healthy Communities PAG: 03.12.2015	Cabinet: 09.02.2016	N	Director of Services
Y	<b>Joint Private Sector Housing Strategy</b> To set out a strategy.	Healthy Communities PAG: 03.12.2015	Cabinet: 09.02.2016	N	Director of Services
Y	<b>Joint Housing Financial Assistance Policy</b> To review the policy.	Healthy Communities PAG: 03.12.2015	Cabinet: 09.02.2016	N	Director of Services

**ENVIRONMENT PAG - COUNCILLOR SULLIVAN**

<b>Key Decision (Y/N) <sup>1</sup></b>	<b>Report Title &amp; Summary <sup>2</sup></b>	<b>Consultation - How &amp; When <sup>3</sup></b>	<b>Decision Maker &amp; Date <sup>4</sup></b>	<b>Private report (Y/N) and reason private <sup>5</sup></b>	<b>Director</b>
Y	<b>Littleworth Common Ownership</b> To consider a proposal to transfer the Land.	Environment PAG: 15.06.2015	Cabinet: 07.07.2015	N	Director of Services
Y	<b>Recycling Update</b> To secure commitment to trial improvements to the Bulky Waste Collection Service.	Environment PAG: 15.06.2015	Cabinet: 07.07.2015	N	Director of Services
N	<b>Flytipping and Enforcement Update</b> To update on the 2014/15 programme.	Environment PAG: 15.06.2015 (For Information)		N	Director of Services

Y	<b>Beaconsfield Common Land - Policy for Control of Use of Common Land</b> To agree a policy for use of the Common Land.	Environment PAG: 15.09.2015	Cabinet: 13.10.2015	N	Director of Services
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**RESOURCES PAG -COUNCILLOR ANTHONY**

Key Decision (Y/N) <sup>1</sup>	Report Title & Summary <sup>2</sup>	Consultation - How & When <sup>3</sup>	Decision Maker & Date <sup>4</sup>	Private report (Y/N) and reason private <sup>5</sup>	Director
N	<b>Treasury Management Report</b> To report on performance for 2014/15	Resources PAG: 04.06.2015 (For Information)		N	Director of Resources
Y	<b>Summers Road Car Park Burnham</b> To consider a request from Burnham Parish Council for free parking	Resources PAG: 04.06.2015  Environment PAG: 15.06.2015	Cabinet: 07.07.2015	N	Director of Services
Y	<b>River Road, Taplow</b> To agree mooring fees	Resources PAG: 03.09.2015	Cabinet: 13.10.2015	N	Director of Services
Y	<b>Plant Maintenance Contract</b> To update on progress	Resources PAG: 03.09. 2015	Cabinet: 13.10.2015	Y Paras and 3	Director of Services

### 1. Key Decision

The Regulations explains a “key decision” as an executive decision which is likely:-

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are significant having regard to the relevant authority’s budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant authority.

With regard to (a) a key is a decision which has income or expenditure effect of £50k or more but excludes contracts for and expenditure on repairs, maintenance and improvements works within budget provision and approved policy where the contract or expenditure has either been properly and specifically approved by or on behalf of the Cabinet or by an Officer acting under delegated powers, save where Contract Standing Orders require the Cabinet itself to authorise acceptance of a tender and such acceptance has not previously been authorised or delegated by the Cabinet.

### 2. Report Title and Summary

A summary and title of a report is listed in this column. Reports that will be considered at a meeting will be available 5 working dates before the meeting at <http://www.sbdc-spider.southbucks.gov.uk/uuCoverPage.aspx?bcr=1>

### 3. Consultation - How and When

This column shows the process of consultation, which takes place prior to Cabinet.

To support the role of the Portfolio Holders, Policy Advisory Groups (PAGs) have been set up to provide advice and guidance. A report is submitted to the PAG for its consideration, following which the minutes of the PAG are submitted to Cabinet. Cabinet considers the advice of the Portfolio Holder and the PAG when making a decision. The dates of PAGs are

shown on the following notice. Whilst meetings of the PAGs are not open to the public the agenda papers and reports (except those subject to prohibition or restriction) are published on the Council's website.

#### 4. Decision Maker & Date

This column shows who the Decision will be taken by and the date of when the Decision is due to be taken.

#### 5. Private Report and Reason Private

Members of the public are welcome to attend meetings of the Cabinet, however the public can be excluded for an item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1, subject to the qualifications and interpretations in Parts 2 and 3, of Schedule 12A to the Local Government Act 1972 (as amended

The relevant paragraphs are listed in the table below:

Paragraph	
1.	Information relating to any individual.
2.	Information which is likely to reveal the identity of any individual.
3.	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6.	Information which reveals that the authority proposes - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

#### Making Representation

If you wish to make representations about why a meeting should not take place in private then submit your representations at least 10 clear working days before the meeting to Democratic and Electoral Services, South Bucks District Council, Capswood, Oxford Road, Uxbridge, UB9 4LH - email [democraticservices@southbucks.gov.uk](mailto:democraticservices@southbucks.gov.uk) so that they can be included in this further notice along with a statement of response to the representations as required under Regulation 5.